

Minutes of Southern Maine Intergroup Meeting
4:30-6:00 pm, Sunday, October 6, 2019
Mercy Hospital, 100 State Street B-1, Portland

Present

Gina T: Vice Chair, Temporary Chair
Robin S.: Secretary
Cheryl Y.: Tuesday Bath Rep, Retreat Committee Liaison
Trish V.: Monday Scarborough Rep, PIPO Committee Chairman
Linda C.: Saturday Portland Rep
Vicki H.: Sunday Portland Rep

Opening and Introductions

Serenity Prayer was said and OA 12 Steps, OA 12 Traditions and OA 12 Concepts were read. Personal introductions and affiliations were shared.

Reports

Secretary – Minutes from August 4 were approved.

Treasurer – The ending balance as of 10/4/19 is \$9,566.39 and the report was approved. See attached report for details.

Thank you to all the groups that contributed to the total \$120 in 7th tradition donations the past 2 months.

Retreat Committee - The minutes from the September 30 Retreat Committee meeting submitted by Cheryl were approved. The retreat is this weekend (October 11-13) and all 50 spots are filled. Cheryl noted that in the future the number of attendees will be increased to 70 and registration will be closed 2 weeks before the retreat. See attached report for details.

PIPO Committee - The minutes from the September PIPO Committee meeting submitted by Trish were approved. No business was conducted although there was discussion of a possible Library Outreach Project for 2020. See attached report for details.

Old Business

1. Donations to Mercy for Monthly Use of Room B-1

A quarterly donation to Mercy of \$75 per quarter for use of room B-1 for both the SMIG and PIPO meetings was unanimously approved. A retroactive payment of \$500 for use of the room for the past 3 years was also unanimously approved. Both payments will be due in December.

2. Webmaster

Transition of the position of Webmaster from George to Robin is in progress and will be completed before year end.

New Business

1. Lack of Attendance at Lewiston Saturday meeting

Several options for addressing this issue such as change of time, location and/or format were discussed and will be followed up at the December meeting.

2. WSO News Bulletin and WSO "A Step Ahead" Newsletter

SMIG members were encouraged to sign up for both the monthly news bulletin and the quarterly newsletter (A Step Ahead) and share information with their groups. Sign up for both publications may be done at <https://oa.org/groupsservice-bodies/>.

3. Upcoming Nominations for 2020 Officers

Nominations are now open for 2020 officers until December when elections will be held. Open positions are Vice-Chair, Treasurer and second Region 6 Rep as well as the unfilled positions from this year for Chair, WSO Rep and first Region 6 Rep. Vicki will contact the Region 6 trustee to discuss waiving the requirement for 2 years service above the group level for the WSO Rep position.

4. Intergroup Recruitment and Retention

Increasing and maintaining attendance at SMIG meetings was discussed and Gina volunteered to assume a new position for SMIG Recruitment and Retention. Vicki volunteered to pitch SMIG during her upcoming PIPO visits to groups.

5. Creation of Individual Agenda Templates for Each Intergroup Meeting

In order to simplify and clarify the work of the chairperson in creating meeting agendas throughout the year, the template for each month's meeting should include all items which need to be addressed at that time each year. For example the agenda template for October should include the opening of nominations for the appropriate SMIG Board positions and the template for

December should include elections. Since the templates will incorporate information from the Intergroup Planning Calendar (see item 6), Trish and Robin volunteered to work on both.

6. Intergroup Planning Calendar

A planning calendar which identifies when preliminary steps should be completed for upcoming events needs to be developed. Examples include registration for WSO and Region 6 events, planning for future workshops or OA events such as Sponsorship, IDEA, Unity or 12th Step Within Days. As noted in item 5, Trish and Robin will also work on this item.

7. OA Euro Magnets

The unsold OA Euro magnets from last year's Region 6 Convention were distributed and Cheryl took the remainder to sell for \$1 at the OA Retreat this weekend.

8. Mercy Hospital / WSO Contact

Gina volunteered to replace Cheryl as the contact for both Mercy and WSO. Cheryl will find out where to make both changes and let Gina know before our next meeting.

9. Financial Policy Document

Gina suggested we work towards creating a document which defines how and why we spend money. Further discussion and research are required and should include thoughts and recommendations from our treasurer as well as Region and WSO.

Closing

The meeting adjourned at 6:00 pm.

The next SMIG meeting is Sunday, December 1 from 4:30 – 6:00 pm at Mercy Hospital, 100 State Street, B-1, Portland.

***** To attend the meeting via Zoom, use meeting id 431-383-5342 (Southern Maine Intergroup). *****

	Withdrawals	Deposits	Balance
Balance as of 10/4/19			\$9,566.39
Receipts			
7th Tradition		\$120.00	
Retreat funds			
Disbursements/Income			
Amy L Biddeford Start up materials	\$94.77		
TOTALS	\$94.77	\$120.00	
Ending Balance			\$9,591.62

7th Traditions			
Brunswick Thurs pm		\$120.00	
TOTAL		\$120.00	

Retreat Committee Meeting September 30, 2019

Present: Karen, Robin, Susan L., Susan M., Alyssa, Tom.

Schedule: Robin spoke with Sister Kate who needs a copy of the schedule, which is on the flyer. Susan M. can send it to Sister Kate and Cheryl.

Music: No problem doing music on Saturday night in the lower area. **Everyone needs to send music requests to Cheryl.**

Treasurer's Report: Robin paid the remaining \$1800 on the 17th, we are paid up. She will bring the checkbook to the retreat and will reimburse committee members.

Checking Balance: \$7526.

We paid the booking fee for 2020. Sister Kate does not have records that we paid \$3000 for 2021; Robin will show her records that we paid it. She will pay deposit for 2022. Robin and Karen will have to meet with Sister Kate on Friday afternoon.

We have a cutoff at 50 now and in the future, we will up it to 60 to 70 people because we have a lot of interest. For 2020 and 2021 we are limited to 50, which we will amend for 60 to 70.

In the future, we recommend that we close the registration 2 weeks before the retreat.

Hospitality: Coffee and tea are supplied by retreat center and **Robin will pick up decaf tea, ½ and ½ and no sugar peanut butter.**

Sunrise is at 6:51 am on Saturday and 6:52 am on Sunday. Sunrise walks are led by a volunteer, who will help people decide if they want to talk as they walk the beach or if they want a quiet group.

Cheryl found more than enough people to volunteer. She will send them a list of what jobs everyone is assigned to.

Everyone needs to bring flashlights.

Attendee Notification: **Susan will send out an email** to give people the agenda, ask people to bring board games, ask for a volunteer to speak about physical recovery. Remind people to OA 12 & 12, Big Book.

Program: Alyssa has questions to write down on the whiteboard. **Robin is purchasing dry erase markers.**

Alyssa will bring format, questions for breakout group, hearts and stones.

12 Step Meetings: In morning or in evening. Cheryl has meeting format printed out with meeting literature.

Literature: Big Books available for sale in the Retreat tote.

Tom can see about taking 12 & 12 books from the Brunswick Thursday Night meeting and the Tuesday Noon meeting.

Minutes from the SMI PI/PO meeting on September 8, 2019

In attendance: Debbie P, Trish V - Chair

This meeting was on the second Sunday of the month. Labor Day Sunday was considered a possible handicap for those considering attending.

At 5:00 PM the meeting was adjourned.

No business was conducted although there was discussion of a possible Library Outreach Project for 2020.

Next meeting: November 3, 2019 4:30 - 6:00 PM Mercy Hospital, B-1

